PRESENT: Councillors: B Conway (Chairman), A Cartwright, R Trivett, M Cook, M Simpson, R Reading, D Flude, G Robinson, A Brittain. APOLOGIES: Cllr A Wright, K Liggins. Other Attendees: Angela Forsyth (Clerk).

The meeting began at 7.33 p.m. All attending Councillors signed Acceptance of Office Declarations. All Councillors had signed and submitted their Register of Interest Forms.

19/75: ELECT A CHAIRMAN: Cllr Cook proposed Cllr Conway, Cllr Conway accepted the nomination, it was seconded by Cllr Robinson. All agreed. Cllr Conway signed the Acceptance of Chairman Declaration.

19/76: ELECT A VICE CHAIRMAN: Cllr Robinson proposed Cllr Simpson, Cllr Simpson accepted the nomination, it was seconded by Cllr Cook. All agreed. Cllr Simpson signed the Acceptance of Vice Chairman Office Declaration.

19/77: CO-OPTION OF COUNCILLORS TO RATCLIFFE CULEY AND FENNY DRAYTON WARDS: Due to it being an election year, and the wards being uncontested at election, the Monitoring Officer at HBBC had advised it was permissible to co-opt the existing Councillors. The Chairman requested a show of hands to support the motion, all agreed.

19/78: WELCOME & APOLOGIES FOR ABSENCE: The Chairman welcomed everyone to the meeting. Apologies were sent by Cllrs Wright and Liggins, which were accepted.

19/79: DECLARATIONS OF INTEREST: Cllr Simpson declared he was the neighbour of 8 Drayton Lane, a planning application was on the agenda for the property. He also had a pecuniary interest in planning application 19/00447/FUL.

The Chairman proposed a motion to include the signature of the previous meeting’s minutes, the signature of the Parish Meeting minutes, and 2 planning applications which had been circulated to all Councillors prior to the meeting, which had been omitted from the agenda in error. All agreed.

19/80: APPROVAL AND SIGNING OF MINUTES: The minutes of the April 2019 meeting were agreed and signed as correct. The minutes of the Annual Parish Meeting were agreed and signed as correct.

19/81: PUBLIC QUESTION TIME: There was 1 member of the public present. The parishioner stated his support of the music events at the Blue Lion public house during the summer; and considered the late finish time of music acceptable. He went on to say the village wanted the pub to succeed, and promoted the village in a positive light, whereby the language shouted around the playing field during football matches was more offensive. The parishioner wished also to state an opinion about the Witherley School planning application; the proposed play area would disrupt sleep patterns due to shift work, and requested if it could be sited elsewhere, as there is no objection to the development in principle.

The Clerk responded to the issue of the bad language on the playing field and advised Hinckley & Bosworth Borough Council would be implementing a Public Space Protection Order across the Borough, and the Memorial Playing Field Committee had previously requested that it also cover the playing area. This will be an enforceable by-law. Cllr Cook advised this PSPO carries increased fines to deter anti-social behaviour in public spaces.

19/82: COUNTY COUNCILLOR REPORT: Cllr Ould had previously submitted his report. This is available in full on the Parish Council website. The report mentioned the road traffic accident which occurred on Friday 12th April. There had been another accident a couple of days later a little further north on A444 a car had come off the road and landed in the hedge, this was a friend of the deceased. A caller to Cllr Cook enquired if a bench could be sited there; she advised them to contact LCC. It was agreed to discuss if something needed to be done with the flowers that had been placed at the site of the first accident at the next meeting.

19/83: BOROUGH COUNCILLOR REPORT: No report received.
## 19/84: STANDING ORDERS – Agree and retain: Amended page 7, S3.w proposed to extend from 2.5 to 3 hours maximum length of meeting as more frequently the Council needs additional time to finish the agenda. Cllr Robinson proposed to accept, seconded by Cllr Reading.

### CODE OF CONDUCT – Agree and retain: Clerk had updated the document to reflect the reviewed national code. Cllr Reading proposed to accept, seconded by Cllr Britann. All agreed.

### ASSET REGISTER – Agree the list. Clarification by Cllr Simpson of value of assets. Clerk explained the asset is listed at the purchase value and remains on the list until disposal at that value. Depreciation is not used in this instance. The insurance value is stated differently, and items have replacement cover. Chairman pointed out the location of some benches in Witherley were not noted. Cllrs to clarify. Acceptance proposed Cllr Cook, seconded by Cllr Simpson. Locations to be noted for future reference.

## 18/95: CRIME REPORT: Cllr Robinson reported crime within the parish were two incidents reported in the previous month which was a theft from a vehicle on Atherstone Road, Fenny Drayton and an arson attack on the Atherstone Hunt yard destroyed a horse box. There had been other local crimes, including one theft of a vehicle at Copper Kettle on A5, theft of number plates from a new vehicle in Sheepy Magna, this is on the increase in the County. Cash machine stolen from Twycross Zoo. Attempted burglary from Twycross Road, Sibson. Burglary from farm in Sheepy Parva.

## 19/96: CORRESPONDENCE:
- Temporary Event Notice for Harvey’s Coffee cabin in Twycross to sell alcohol.
- Email received Royal Mail in reply to our request for a post box has been refused. Clerk to action.
- Letter from Thomas Flavell Solicitors advising the land adjacent to the Parish Room car park which is currently used by the Council for car parking during meetings may be disposed by the current owner and therefore it would no longer be available. The current owners are happy for the existing arrangement to continue in the meantime.
- Email received from a parishioner requesting information about co-option of existing councillors, and the lack of notice of the election. It was also claimed that Councillors do not reflect their parishioners and the Council minutes are confusing. There was a discussion regarding the response, Clerk to draft.
- Passenger Transport Policy Strategy – review of No.7 bus service. The County Council has reviewed the viability of this service and the results will be revealed at community engagement meetings being held: Witherley 10th June, Twycross 7th June. It was agreed to advertise widely across the parish to encourage as many people as possible to attend to hear first-hand the new proposals.

## 19/97: CLERK UPDATE:
**Atterton:** Gates priced, LCC contacted for road markings and permits. Waiting LCC for invoice to begin the pricing and planning process.
- Royal Mail has refused the post box request. Clerk will follow up.

**Fenny Drayton:**
- Reported Drayton Lane property which has encroached onto the Highway.
- A resident claims his vehicle has been damaged by the grass cutting contractors. Details passed to the contractors, M & BG Limited for follow up.

**Ratcliffe Culey:**
- Playing Field equipment project; we should hear the result of our funding application at the end of May.

**Witherley:**
- Kennel Lane Footpath project – Clerk met with contractor to review prices (quote dated Feb ‘18).
- Parking on Church Road and Post Office Lane to be discussed with LCC Highways Officers, Cllr Liggins, Clerk and School to discuss what can be done to improve the situation.

**Parish:** Agreed sign cleaning contract details with contractor.
- Community Resilience Partnership Officer to present at June Council Meeting.
19/98: PLANNING APPLICATIONS: 18/01223/HOU Mythe Lane Cottage, Mythe Lane, Witherley. No objections, but would like the building to be in keeping with the old building.
- 19/00271/HOU 8 Drayton Lane, Fenny Drayton. The Council has no objections to this development; but would like the hedge to be retained to keep the lane green.
- 19/00236/HOU 28 St Peters Avenue. No objections.
- 2019/REG3Mi/0088/LCC Witherley Primary School Games arena. Support in principal was agreed, but Clerk to ask the school if it planned to use the area during play time. The Council is reticent to object to this development. Could County Council and school to review the position to reduce the impact upon neighbours?
- 19/00447/FUL Ex-Countrywide Store site. Cllr Simpson left the meeting. The Council supports this application in principle, has concerns regarding the aesthetics and increased size of the proposed brick and grey block warehouse style building. Cllr Simpson re-entered the meeting.

Four parishioners entered the meeting during the next item.

19/99: UPDATE FROM VILLAGES:
Atterton: LCC has responded to Cllr Flude to state they will not be cleaning the chevrons on A444.
Fenny Drayton:
- Vehicle Activated Speed (VAS) sign data: average speed on Old Forge Road was 25 mph, 85th percentile was 29 mph.

Ratcliffe Culey:
- The telephone line is drooping along Main Road, opposite the Severn Trent pumping station. Clerk to report.
- Street light on corner of Church Lane is obscured by foliage, Clerk to report.
- Cllrs to liaise to download the VAS data.
- A resident wanted assurance the triangle of grass on Ormes Lane would be managed by the Council. Clerk confirmed the successful bidder at the Lane Setting has advised he and his family will maintain it this year.

Witherley:
- Speeding has been an issue on Atterton Lane, the reflective marker posts have been knocked down and re-erected by Councillors.
- The sewage leak on Atterton Lane is still in hand with Severn Trent. The pitch fibre pipes have collapsed.
- Cllr Conway reported VAS data on Kennel Lane in April: Average speed 26.6 mph, and 85th percentile 34 mph, the fastest speed was 55 mph. Total vehicle count 24,962.

Chairman proposed to bring agenda item 18 forward. All agreed.

19/100: BLUE LION COURTYARD EVENTS: It was accepted that the pub was already permitted to hold live music events until 11 p.m. However, Councillors were advised that the legislation and guidance covering such activities required the licensee to carry out a full impact assessment conducted by a competent person to aid confidence that noise impact is being controlled and managed. This appeared not to have been carried out. The Council agreed to support the licensee’s request to extend the finish time to 10 p.m. on the dates submitted as long as they carried out the required assessment. It was also important for local residents not to make anonymous complaints, but to contact the licensees directly if they do have a problem with noise levels to allow the pub to respond.

19/101: FINANCE AND CHEQUES FOR SIGNATURE: Clerk brought to Councillors attention the bank balances are now shown on the Forecast page.
Cheques authorised were:
- Clerk expenses £53.04
- M & BG Ltd (grass cutting) £592.00
- Geoxphere Ltd (digital mapping service) £144.00
- Screatons Ltd £16.22
- J Hadley (Lane Setting) £264.80
- HBBC (waste bin service) £251.16
- MG Event & Sound Ltd (Lane Setting) £78.60
- ICO (direct debit) £35.00
### 19/102: NEIGHBOURHOOD DEVELOPMENT PLAN (NDP) UPDATE

Cllr Conway reported:

- Endorsement and signing of the Service Level Agreement with HBBC, Chairman signs the document on behalf of the Parish Council. Chairman of the NDP Committee signs it on behalf of the project, and the Head of Planning signs on behalf of HBBC. All agreed. Two copies signed.
- Housing: should a small number of houses need to be developed in the parish it is intended that a letter containing a “call for sites” will sent to all landowners in the parish seeking offers of land. These future houses would need to be maximum 3 bedrooms, and include affordable housing, as it has been identified in the consultation phase that there is a need for smaller homes for start-up and down-sizing families.
- The environment group is progressing in terms of surveying the local area for flora and fauna mapping.
- The Chairman informed the Council the Locality Budget (at central Government) funding window should have opened at the beginning of the financial year, this has not happened due to the Parish and Community Council Elections taking place on 2nd May, and the pre-election period of purdah restrictions stopped the normal process. This has caused a delay for 2 to 3 months for all NDP projects across the country (not just this parish). The NDP Committee requested the Parish Council uses reserves to covers the costs of the consultant’s fees until the new grant becomes available, when it will be replaced. Cash flow for the year’s expenditure was discussed. Request to underwrite the expenditure proposed by Cllr Robinson, seconded by Cllr Cook. All agreed.

### 19/103: KENNEL LANE FOOTPATH REPORT

The Clerk reported that the material costs have increased to £27,400.00, but the contractor has not provided costs for traffic management. It is still unknown when the work could be carried out, and what requirements LCC will enforce. Clerk had identified where some savings from the reserves could be made in order to facilitate the footpath. Cllr Conway proposed a full project management report be brought to the next meeting, seconded by Cllr Trivett. All agreed Clerk to action.

### 19/104: LANE SETTING REPORT

Clerk had circulated the report prior to the meeting. The auction resulted in £530.00 towards the £576.80 costs. The new mapping service will enable new images of the lots to be used next year, and once successful bidders have paid for their lot, they can request the page be scanned or photographed as a memento of the event. All agreed.

### 19/104: ITEMS FOR INCLUSION AT THE NEXT MEETING

- Ratcliffe Culey Playing Field project.
- Presentation by Community Resilience Partnership at 7 pm prior to the meeting.

Meeting closed at 10.05 p.m.