

# Witherley Parish Council

*Atterton, Fenny Drayton, Ratcliffe Culey and Witherley*

## **Minutes of the Neighbourhood Development Plan Committee Meeting held on Thursday 19<sup>th</sup> November 2020, 2.00 p.m. Online via Zoom.**

**PRESENT:** Councillors: G Robinson (Chairman), B Conway, D Flude, M Cook, M Simpson.  
K Conway (former Steering Group Chairman)

**Other Attendees:** Angela Forsyth (Parish Clerk), 23 members of the public.

The meeting began at 2.07 p.m. due to admitting members of the public into the meeting.

**Apologies and Declarations of Interest** - none

**Approval of the 14<sup>th</sup> October meeting minutes** – accepted and signed as correct

**Agree amendments to the draft pre-submission NDP and documents associated with the Regulation 14 consultation:**

- **Neighbourhood Development Plan** - the Fenny Drayton site has been withdrawn by the landowner. It had been too late to amend the Executive Summary to reflect this as the printing process had already begun. Deletion agreed of the reference to the site and the changes to the settlement boundary in the Draft Plan document that would appear on the Council website.
- **Executive Summary covering letter** - it was agreed to insert an additional paragraph to reflect the fact that the Fenny Drayton site had been withdrawn and an additional sentence relating to tenants.
- **Appendix 5: Site Assessments** - amendment agreed in the light of the withdrawal of the Fenny Drayton site.

The next steps were discussed and the following actions agreed:

- Exec Summary/letter to be hand delivered to Atterton & Witherley wards, mailed to Fenny Drayton & Ratcliffe Culey wards
- Draft NDP and associated documents to be uploaded to PC website by the Clerk
- Emails/letters informing stakeholders of the consultation to be sent by the Clerk
- Press release to be sent to four local news outlets
- Notice of Reg 14 to be posted on relevant Facebook pages

**Date of the next meeting:** to be advised. Regulation 14 Consultation closes Friday 8<sup>th</sup> January 2021.

Meeting closed at 2.42 p.m.