



**WITHERLEY PARISH NEIGHBOURHOOD DEVELOPMENT PLAN STEERING GROUP  
MINUTES OF THE MEETING HELD AT 7.30 PM ON MONDAY 18<sup>TH</sup> FEBRUARY 2019  
IN WITHERLEY PARISH ROOM**

**Present**

Kay Conway in The Chair (Witherley)  
Brian Conway (Parish Council/Witherley)  
Laura Dyer (Ratcliffe Culey)  
Dayle Flude (Atterton)  
Helen Bullivant (Ratcliffe Culey)  
Derek Ridgway, Treasurer (Fenny Drayton)  
Mark Simpson (Parish Council/Fenny Drayton)  
David Wilkins (Ratcliffe Culey)

**1. Apologies for Absence;** None received

**2. Declaration of Interests;** None declared

**3. Minutes of the Steering Group Meeting held on Tuesday January 8<sup>th</sup> 2019**

Declared to be a true and correct record of the proceedings

**4. Matters Arising;**

Brian Conway asked about photographs being taken to illustrate the plan. Dave Wilkins said he had taken many in the last few weeks but needed clarification on which were appropriate. Dayle Flude had mentioned previously that perhaps we could have a competition to provide photos for the plan, but also a Parish visual record of flora and land. Laura Dyer suggested that one person from each of the future Theme Groups should be assigned to take photos. It was agreed that we would ask YourLocale about these items at the meeting on March 4<sup>th</sup>.

**5. Financial Report;**

Derek Ridgway reported no change. There was a cost of £12.50 from last August. It was identified as the cost of printing paper we were all given by the Parish Council.

## 6. Parish Council Meeting 14<sup>th</sup> February 2019; Mark Simpson

There had been a planning application from Atherstone Stables for 19 caravan sites around a new lake. This day the Chairman had learned that the owners had put in two retrospective applications for what is there already.

The Strategic Housing and Economic Land Availability Assessment (SHELAA) had been discussed. Kevin Morrell, Borough Councillor, had said that the Witherley Plan must identify areas for housing, or we risk having no influence on allocations.

Dayle Flude asked if HBBC had had the allocation from the Government yet. They have not, the Government has delayed this decision.

Brian Conway said that if whatever we decide meets the needs of people, outlined in the Survey responses, our Plan will be more acceptable. Apparently next year, 2020, is critical, because HBBC might not meet the 5-year supply of housing, which makes the need to complete our NDP more urgent.

## 6. NDP Theme Groups Meeting, March 4<sup>th</sup> in the Parish Room

Gary Kirk (YourLocale) had sent a running order for the evening at which he and two other consultants will set up three theme groups to work together to collect the evidence which will produce the policies needed for the Plan. The themes will be 1) Housing and the built environment. 2) Natural and Historic environment and 3) Accessibility and transport; community facilities, economic growth. The groups will be made up of residents of the Parish who would like to contribute their interests, skills and knowledge. Members of the Steering Group have put up notices around the Parish, inviting people to come to the meeting, and the Chairman has emailed notices to all people on her email lists from last year's Drop-In Events. She will also email everyone who put their address on their Surveys.

Laura Dyer suggested that a small Biography of each consultant would be very helpful which she will put on our Facebook page. **KC to do.**

The Parish Clerk will be approached to find out how many "hits" have been made on the website to look at the Survey results. **BC to do**

## 7. Urgent need for Secretarial help

This will be brought up at the March 4<sup>th</sup> meeting. It was agreed that the workload will become very heavy.

## 8. Any other Business

There had been two complaints about Surveys not being collected. One complainant had now thrown theirs away, Mark Simpson summarised the findings of the other.

Helen Bullivant asked for an Environment Survey to be mentioned at the **March 4<sup>th</sup> meeting.**

The date of the next Steering Group meeting was fixed for **Monday March 18<sup>th</sup>.**

There being no other business, the meeting closed at 9.10pm