

**Neighbourhood Development Plan for the villages of  
Witherley, Fenny Drayton, Ratcliffe Culey and Atterton**

**Minutes of Extraordinary meeting of Steering Group  
Held on Tuesday 11 June 2019**

<b>Present:</b>	Kay Conway	Witherley
	Derek Ridgway	Fenny Drayton
	Brian Conway	Witherley
	Helen Bullivant	Ratcliffe
	Dayle Flude	Atterton
	David Wilkins	Ratcliffe
	Rhiannon Taylor (minutes)	

	<b><u>ACTION</u></b>
<p><b>1.00</b> <u>Apologies</u> Mark Simpson and Laura Dyer</p>	
<p><b>2.00</b> <u>Declaration of Interests</u> None</p>	
<p><b>3.00</b> <u>Call for Sites Letter</u></p>	
<p>3.1 BC tabled the list of landowners who will be contacted regarding possible sites in the parish. Following the questionnaire sent out in the NDP process, it has been identified that 10 houses are required of which 50% should be 'affordable' i.e. available for purchase by young families or OAP's with a connection to the Parish. This letter will go before the Parish Council for approval on Thursday 13<sup>th</sup> June.</p>	
<p>3.2 DF felt that the community should not be excluded from this process and it was agreed that posters could be put on lamp posts, information on the village Facebook page and noticeboards etc, so that villagers can be part of the process. Meetings can be held in the Parish Room, and Ratcliffe and Fenny Drayton churches.</p>	
<p>3.3 Following the meetings, which it is hoped will take place in the first week of July, the letter can be sent out to the identified Landowners, as it has been approved by the Housing Group. Letters in reply are to be returned to the Clerk to the Parish Council KC to organise public meetings to update residents on:</p> <p style="margin-left: 40px;">2<sup>nd</sup> July – Witherley Parish Room 3<sup>rd</sup> – Ratcliffe Culey Church 4<sup>th</sup> - Fenny Drayton Church</p>	<b>KC</b>
<p>KC to circulate the draft letter to the group.</p>	<b>KC</b>
<p><b>4.00</b> <u>Support for Your Locale</u></p>	
<p>4.1 KC stated we cannot progress as a Steering Group unless we support Your Locale to take us through the progress. Members of the Steering Group expressed confidence in Gary and John, with the exception of HB who stated she had expected a greater level of support and felt that the task of ecological surveying</p>	

had not been adequately explained to them, not had they been provided with the tools to carry this out.  
DF agreed that an explanation is required from Your Locale as to what they think is required and what is needed from the group .

**ACTION**

4.2 BC and KC feel that it is imperative a meeting is held with Gary and John from Your Locale so that these issues can be cleared up and HB agreed to attend such a meeting, but feels unable to work directly with Your Locale in future. She agreed to undertake surveying as required and input results as required. She requested that a trained Ecologist be paid to undertake the surveying of the most sensitive sites.

4.3 KC/BC will arrange a meeting with Your Locale at a date to be confirmed, which the members of the Environment Group will attend.  
DW noted he is away from 14<sup>th</sup> July.

**KC/BC**

It was noted that a joint meeting of all groups will be held at the Parish Rooms Witherley on Monday 17<sup>th</sup> June, with the **Steering Group meeting at 7.30 pm** and the **other groups joining the meeting at 8.00 pm**, to discuss what has been achieved so far.

**ALL**

The meeting closed at 9.45 pm.

**Date of next meeting – Monday 17<sup>th</sup> June at 7.30 Witherley Parish Room**