



Neighbourhood Development Plan for the villages of Witherley, Fenny Drayton, Ratcliffe Culey and Atterton

Minutes of meeting of Steering Group Meeting at 7.30 pm and Sub-Groups Meeting at 8.00 pm Held on Monday 17 June 2019

Steering Group Present:

Kay Conway	Witherley
Derek Ridgway	Fenny Drayton
Brian Conway	Witherley
Helen Bullivant	Ratcliffe
Dayle Flude	Atterton
David Wilkins	Ratcliffe
Rhiannon Taylor (minutes)	

Themed Groups: Environment: H Bullivant, R Flude, D Flude, B Conway and D Wilkins
 Housing: P Roberts and G Robinson
 Sustainability etc: K Conway, R Taylor, D Bloomer, S Ridgway

	<u>ACTION</u>
1. <u>Apologies</u> Laura Dyer and Mark Simpson	
2. <u>Declaration of Interests</u> None	
3. <u>Previous Meeting</u> The Minutes of the meeting held on were held on one side for the next Steering Group meeting.	
3.1 <u>Matters Arising</u> None at this meeting.	
4. <u>Financial Report</u>	
4.1 KC reported that following the completion of the 'due diligence' form a grant of £8,500 had been approved and would be in the Parish Council account in 3-5 working days. An invoice for £1000 plus VAT had also been received from Your Locale.	

4.2 LB noted that an invoice for a meeting of the Environment Group will be sent direct to her from the Churchwarden, J Collis. KC asked HB to forward the Minutes of the Environment Group meetings to her.

5. **Parish Council**

5.1 BC reported that a local family business had offered a very generous grant of £2.5K for use by the Environment Group, in order to employ a trained Ecologist.

Discussion ensued about how the contract would be paid for and by who – the HBBC Legal Team will need to approve the method of this procurement / payment and HBBC will be consulted on the appointment as a formality.

5.2 **HBBC Five Year Supply of Land**

BC reported that information had been received that HBBC does not have a five-year supply which affects many Local Plans – e.g. Earl Shilton SUE's cannot go into the plan, having not yet been approved. The Local Plan is out of date and as a result, planning applications are more likely to be approved anywhere in the Parish, because National policy is in favour of development.

The net result of this is that the pressure is now on to complete our NDP as soon as possible, with the first draft of the HBBC new Local Plan coming out in September.

5.3 **Historic Impact Assessment**

BC noted that he understands it is necessary to carry out this assessment in order to avoid delay in having our plan accepted. The Rural Communities Council and Your Locale to be consulted on what form this assessment should take.

5.4 The aim is that the pre-submission of the Witherley Parish NDP to HBBC will be in October this year, with completion of the Plan by the end of June 2020.

6. **Any Other Business**

6.1 Meeting with Gary and John from Your Locale – DW suggested this should take place at meeting to be held at Ratcliffe Parish Church on 3rd July 2019 at 7.30

Next meeting of Steering Group to be held at 7.30 pm on Monday 15th July at Witherley Parish Room

7.00 **MEETING WITH THEMED GROUPS TO DISCUSS CURRENT PROGRESS**

7.1 **Community Sustainability report**

DB gave the group a comprehensive report and noted that progress had been made on this chapter, with some pieces of work still outstanding, (Farming/diversification, road surfaces flooding and sewerage, bus service, tourism)

7.2 Housing Group report

PR and GR gave joint report. GR noted that statistics need to be gathered for housing needs and he feels that Locality/Your Locale should be assisting in putting the report together. KC noted that Community Group are putting their chapter together by using the (already passed) Gaddesby plan as a template (at the suggestion of Mike Preston who is advising the group.

GR informed the meeting that the Call for Sites letter had been sent out to local landowners for expressions of interest / offers of pieces of land which border the present-day villages. The letter has a grid to be completed by the Landowner and is the start of the conversation with the landowner. It is possible that big landowners may not be interested in offering land for the scale of development we require, i.e. 10 houses with 50% affordable.

It is possible that owners of larger pieces of 'infill' land may be interested in putting them forward for the construction of 2-3 houses.

7.3 BC stated that he and KC are asking the owners of the hunt kennels for a meeting to try and ascertain their plans, and Lord O'Neill has asked to be kept in touch.

Once and if sites are offered, Your Locale will then rank them, assessing the sustainable environmental impact of each site and it is possible that none of them would be regarded as suitable and thus rejected.

7.4 A Design Guide and assessment of the traffic impact, in order to achieve the best possible future for this parish.

7.3 Natural and Historic Environment

DF outlined the works to be undertaken by the Environment Group including a land audit of the whole parish, soil and historic tree surveys, character of the landscape and soil types and species; ground water protection. Also a footpath survey.

The Group intends to also examine sustainable construction and design and management of waste.

The meeting closed at 9.45 pm.

Dates of next meetings to update residents on progress:

Environment Group – Ratcliffe church on 4th July

Housing Group -

Community & Sustainability -